

Establishment/Recruitment Grant Guidelines



Research &
Innovation
Advancement

PURPOSE: The purpose of this award is to aid in the establishment/recruitment of new research investigators in the field of women's and children's health care in the Maritime Provinces. In this context, health care includes all aspects of research related to the health of women and children, including laboratory and clinical research, and research in the education and rehabilitation.

ELIGIBILITY: The offer of an Establishment Award is contingent on the applicant receiving an academic appointment at an affiliated university at the minimum level of assistant professor. Applicants are expected to have Canadian citizenship, permanent resident status, or a work visa with a tenure track position.

The applicant must be an IWK staff member or an IWK Researcher which is defined as i) holding a current IWK MDSAS or staff position and ii) having primary research lab or primary clinical office at the IWK or conducts research at the IWK.

TERMS OF SUPPORT: *Amount pending availability of funds.*

- Funding requests are accepted from six months prior to the investigator's start date through the first 12 months of appointment.
- Establishment funding, up to a maximum of \$35,000 for a two (2) year period (plus a one (1) year no-cost extension), will be a onetime award at the time of recruitment.
- An Establishment Award is eligible to be used as a CFI match.
- Recipients must agree to follow any stipulations set by IWK policies and/or procedures (e.g. Jurisdiction, IP, travel and procurement) and any other applicable guidelines.
- A [final report](#) is required at the end of the funding period.

ELIGIBLE/INELIGIBLE EXPENSES: Eligible expenses include salaries for personnel (please remember to include 21% benefit), materials, supplies (including disposables and consumables), services, knowledge translation and dissemination costs. Allowable knowledge translation and dissemination costs cannot exceed 10% of the total budget combined.

NOTE: Deviations from the awarded budget must be approved by RIA by completing the [Budget Change Request Form](#).

APPLICATION PROCESS: Applications must be submitted to IWK Health Research & Innovation Advancement (RIA) at research@iwk.nshealth.ca.

All applications must be submitted as a single PDF file and include the following:

- A letter of support from the Department Head outlining:
 - the research environment of the candidate including plans to meet the needs for office, research and/or laboratory space, protected time, research resources, and collaborations.
 - External agencies for which the candidate will be eligible and competitive in their field.
 - Appointment arrangements for the candidate.
 - Names of mentor(s) and a mentoring plan.

- An outline of the investigator's proposed programme of research at the IWK (maximum 4 pages, excluding figures and references) highlighting:
 - A 1 year and 3 year program plan.
 - An outline of the budget (maximum \$35,000 over two (2) years) - justified (please indicate how IWK funding will be utilized).

The application will be adjudicated by the VP Research and Innovation.

Should you have any questions, please contact Priya Damodaran, RIA Coordinator, Grants and Support Services at priya.damodaran@iwk.nshealth.ca.

The IWK's financial contributions for this initiative are subject to availability of funds. Should our funding levels not be available or are decreased due to unforeseen circumstances the IWK reserves the right to reduce, defer or suspend financial contributions received as a result of this funding opportunity.