



IWK – Matching Funds for Mitacs Accelerate Program Guidelines

PURPOSE: The purpose of this award is to support collaborations between the IWK and postsecondary institutions by funding an internship (or internships) to enable projects that will improve child, youth, maternal or women’s health.

ELIGIBILITY: The [applicant](#) must be either an IWK researcher, which is defined as i) holding a current IWK MDSAS or staff position and ii) having primary research lab or primary clinical office at the IWK or conducts research at the IWK, or, an IWK employee in a leadership role. The [intern](#) must be an undergraduate or graduate student, or a postdoctoral researcher at an eligible postsecondary institution. The [faculty supervisor](#) must be at a post-secondary institution that is eligible to hold Tri-Agency funds.

TERMS OF SUPPORT: Base level of support is \$15,000 per four-to-six (4-6) month module to support a single internship. If successful, IWK RIA will contribute a stipend of \$7,500 and Mitacs will contribute \$7,500. Projects including multiple internships and modules will be considered pending available funding.

- The applicant must supervise on-site activity with the intern(s) at least half the duration of the internship, the remainder of the intern’s time shall be supervised by the faculty supervisor.
- Interns must complete a [final report](#) within 30 days of the project’s end date, obtain the applicant’s signature, and submit it to Mitacs [here](#).
- IWK applicants, academic supervisors and interns must complete an exit survey within 30 days of the project’s end date. An email containing a link to the exit survey will be sent at the completion of the project.
- Extensions of up to one year may be granted, the extension must be approved by [Mitacs](#) and RIA prior to the project’s end date.

APPLICATION PROCESS:

1. Contact Robin Gauthier at Robin.Gauthier@iwk.nshealth.ca to confirm that there are funds available to support your application.
2. Submit [Conflict of Interest](#) (COI) and not-for-profit (NFP) organization eligibility check to a [Mitacs Business Development representative](#) in your region.
3. Submit Conflict of Interest (COI) and check the [eligibility](#) of the student or postdoctoral fellow, academic supervisor, and partner organization.
4. Develop the [application](#) with the intern(s) and faculty supervisor.
5. Submit the application to RIA for evaluation to Robin.Gauthier@iwk.nshealth.ca.
6. Obtain signatures from intern(s), academic supervisor’s institution, and RIA representatives.
7. Submit the proposal by email to [Mitacs Business Development representative](#).

Applications may be submitted to RIA at any time during the fiscal year (April 1st – March 31st). Once the application is submitted to Mitacs for evaluation the award decision will be communicated within six to eight (6-8) weeks.