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## **IWK BOARD OF DIRECTORS MEETING**

**Thursday June 22, 2023**

**9:00 – 11:00am**

**Director's present:** Catherine Woodman, Cheryl Stewart-Walsh, Christopher Fowles, Gina Kinsman, John Sylliboy, Julia Donahue, Lois Scott, Mike Morris, Monica Foster, Sheila Woodcock, Sonya Fraser, Thane Stevens, Tracey Cutcliffe, Wendy Griffin, Dr. Teresa Fortuna, Justin Ghosn, Aldea Landry, Ron Smith, Lindsay Hawker

**Ex-Officio (nonvoting) Directors:** Dr. Krista Jangaard, President and CEO

**Regrets:** Dr. Alexa Bagnell, Dr. Darrell White, Ashwin Kutty, David Lavigne

**Executive present:** Steve Ashton, VP, People, Gina Connell, Chief Communications and Public Relations, Jen Feron, General Counsel, Annette Elliott Rose VP Clinical, Amanda Whitewood, Chief Operating Officer, Dr. Frank MacMaster, VP Research and Innovation, Stacy Burgess, Acting VP Clinical Care, Matthew Campbell, Executive Lead Planning and Performance, Mary Lynn VanTassel, Acting COO, LeeAnn Larocque, Executive Lead

**Staff present:** Penny Skidmore, Executive Assistant to CEO

### **1. Opening Remarks and Land Acknowledgment**

#### **1.1 Call to Order/Confirmation**

#### **1.2 Declaration of Conflict of Interests**

### **2. In Camera – ended at 9:03am – no motions**

### **3. Approval of the Agenda**

**APPROVED**

Motion to approve the agenda

Tracey Cutcliffe seconded by Lindsay Hawker

### **4. Consent Agenda**

**APPROVED**

Motion to approve the consent agenda and motions included therein.

Julia Donahue seconded by Ron Smith

#### **4.1 Approval of March 28, 2023, Minutes**

#### **4.2 Privileges and Credentialing**

Included

#### **4.3 Report from MAC**

Included for information.

#### **4.4 MAC TOR**

#### **4.5 Q4 Compliance Report**

#### **4.6 IWK Board Awards**

#### **4.7 CEO Report**

#### **4.8 Board Chair Report**

#### **4.9 Approval of the Annual committee reports**

The Board Chair requested that one item from her report be taken out of the consent agenda, the acknowledgement that Matthew Campbell is leaving IWK Health for a leadership opportunity in southeast Ontario. This is a significant loss for IWK Health as Matt has held many different roles in his time at IWK and he and his contributions will be missed.

### **5.0 Strategy**

#### **5.1 2022-23 Q4 Year End results**

Included in meeting package. Results have been reported quarterly and continued on their previous trajectories with no surprises in Q4.

#### **5.2 2023-24 Strategy Key Results and targets**

**Motion: The Board approves the FY 2023-2024 strategy inclusive of priorities, objectives, key results and targets as presented.**

Ron Smith seconded by Tracey Cutcliffe

**APPROVED**

Information was included in the meeting package. Initiatives are now called objectives and performance targets are key results. The IWK themes are reviewed every 3-5 years, the themes will be reviewed at the Fall Strategy session. The framework measuring the progress towards targets is changing to better reflect current rather than forecasted status. Some concern was raised by Board members about the terminology “Aspirational Goals” and whether this could be misunderstood by staff as optional. Each aspirational goal has an executive lead assigned; progress will be reported to ELT each month and to the board quarterly.

Suggestion from the Board that the progress also be posted on the Board portal for review monthly and a verbal update at each Board meeting.

## **6.0 Committee Updates/ Quarterly Reporting**

- 6.1 Quality** – Since the last meeting there have been two serious safety events and zero serious reportable events. Final results of last year's Quality Improvement Plan (QIP) were reviewed. The majority of items on the QIP is carrying over to next year however targets and measurement will change. One new measure to be added is the length of stay in the emergency department for admitted patients. Accreditation will be Dec 3-7. In the fall the Board will be asked to take part in mock tracers, a practice round for questions that may be asked by the surveyor to the Board.

**6.2 FARM**

**Motion: That the IWK Board of Directors review and approve the 2023-24 business plan.**

Gina Kinsman seconded by Mike Morris      **APPROVED**

F23/24 business plan – plan was submitted in November and came to the Board in December for approval, now has ministerial approval and reconciliation is back for final approval from the Board.

- 6.3 Building and Infrastructure** – Compliance report for codes was reviewed, results are improving at each meeting, anything outstanding is being worked on. Deferred maintenance plan is making progress, moving to a computer-based program, will take time to get up and running. Staffing levels are at a good place, strongest the department has been in a long time. Environmental sustainability - large project, learning externally from government and large industry, in the process of changing the culture in the hospital. Energy use and greenhouse gases will be monitored. Space utilization – utilization of the space we have is a big project. Work is bringing surprising results, using the space differently will make a big difference. IWK now has a full-time leasing staff member, leases are being monitored closely. ED is moving along well, provincial government will fund over costs due to inflation, that is a wonderful thing.

#### 6.4 Governance, Nominating and Human Resource -

**Motion: THAT, the slate of new and returning directors be approved by the Board to stand for appointment at the AGM in June.**

The returning directors recused themselves from the vote.

Tracey Cutcliffe seconded by Mike Morris

**APPROVED**

**Motion: That, the 2023-24 Board Committee Chairs and Membership be approved to go forward to the AGM for appointment.**

Cheryl Stewart-Walsh seconded by Thane Stevens **APPROVED**

**Motion: That the appointment of Sonya Fraser as Board Chair for 2023-2025 be approved to go forward to the AGM for appointment effective the close of the AGM meeting.**

Sonya Fraser recused herself from the vote.

Tracey Cutcliffe seconded by Mike Morris

**APPROVED**

The Digital Transformation committee is still looking for a committee member. This will be dealt with in the fall. The IWK had a number of very qualified applicants to join the Board. The skills matrix was used to determine that the Board required a director from PEI with accounting experience. Two applicants were interviewed, and the committee has moved forward with Cheryl Paynter, with the approval of the Board.

The Board chair had 1:1 meetings with most of the directors and has asked about interest in the Vice chair roll. An email has also been sent to the Board to ask if anyone is interested or if they would like to suggest someone for the role. The vice chair roll will be brought back in the fall.

## **7.0 Annual Financial Statements**

### **7.1 Audited Financial Statements (Fiscal 2022-23), The Annual Audit Results and Statement of Compensation for the Public Sector Compensation Disclosure Act of the IWK Health Centre for fiscal year ended March 31, 2024**

**Motion: That the IWK Board of Directors approve the Audited Financial Statements, the Annual Audit Results and the Statement of Compensation for the Public Sector Compensation Disclosure Act for the fiscal year ended March 31, 2023**

Gina Kinsman seconded by Mike Morris

**APPROVED**

### **7.2 Management Discussion & Analysis**

**Motion: That the Board accepts the draft Management, Discussion and Analysis Report as information.**

Gina Kinsman seconded by Ron Smith

**APPROVED**

### **7.3 Annual Verification Report of Significant Unbudgeted Expenditures**

**Motion: That the Board accepts the Annual Verification Report.**

Gina Kinsman seconded by Mike Morris

**APPROVED**

OAG attended meeting in person, very positive comments about the team, working so well together through changes.

A question was raised as to how long as the OAG been doing the financial audit. They started 2017/18.

## **8.0 IWK Foundation Report**

Wildfires have had a huge impact on our community. The IWK Foundation made the decision to delay the telethon due to the needs of the community. Working with CTV to find a new date in late summer/fall. Trail blazers also cancelled their event but are committed to the IWK Foundation. The donation from the New Brunswick government for

\$5M for the Emergency Department is very exciting. First time we have had a donation from the NB government. Overall 22/23 was the most successful fund raising year ever, \$19.5 million raised this year, \$4 million more than the previous year. Foundation email address have changed to .org. Thank-you to the Board for their support of the IWK foundation, so that the IWK can provide world class care to woman and children of the Maritimes.

**9.0 In Camera** – Items discussed included – with CEO – CEO Goals and succession plan.  
Without CEO – CEO performance and CEO contract.

Motion to adjourn –. Sonya Fraser meeting adjourned at 11:01am.

Respectfully Submitted,

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Catherine Woodman  
Board Chair