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**IWK BOARD OF DIRECTORS MEETING**  
**Tuesday September 28, 2021**  
**8:30-12:30pm**  
**Zoom**

**Directors present via Zoom:** Catherine Woodman, Sonya Fraser, Lois Scott, Thane Stevens, Christopher Fowles, Paul Smith, Julia Inglis, Aldea Landry, Tracey Cutcliffe, Barry Mason, Mike Morris, Lindsay Hawker, Dr. Scott Drysdale, Cheryl Stewart-Walsh, Justin Ghosn, Mary Ann McMahon, Sheila Woodcock, John Sylliboy, Darrell White

**Ex-Officio (nonvoting) Directors via Zoom:** Dr. Krista Jangaard, President and CEO, Dr. Paul Hong

**Regrets:** Ron Smith

**Executive present via Zoom:** Steve Ashton, VP, People, Gina Connell, Chief Communications and Public Relations, Jen Feron, General Counsel, Annette Elliott Rose VP Clinical, Amanda Whitewood, Chief Operating Officer, Dr. Jeannie Shoveller, VP Research, Dr. Doug Sinclair, VP Medicine

**Staff present via Zoom:** Penny Skidmore, Executive Assistant to President and CEO

**1. Opening Remarks**

**1.1 Call to Order/Confirmation**

Catherine Woodman, Vice-Board Chair, called the meeting to order. Quorum was confirmed.

**1.2 Declaration of Conflict of Interests**

None

**2. Safety Call**

**3. Patient Story**

**4. Approval of the Agenda**

That the agenda be approved as presented.

Motion to approve the agenda Mike Morris seconded by Julia Inglis

**APPROVED**

**5. Consent Agenda**

**APPROVED**

Motion to approve the consent agenda Aldea Landry seconded by Mary Ann McMahon

**5.1 Approval of June 23, 2021 Board Meeting Minutes**

Motion: THAT, the minutes of June 23, 2021 Board Meeting minutes be approved

**5.2 Pre- Privileges and Credentialing**

Motion: THAT the Board approve the privileges and credentialing reports

**5.3 Appointment of Chief of Diagnostic Imaging**

Motion: THAT the Board approve the appointment of the Chief of Diagnostic Imaging

**5.4 Re-Appointment of Chief of Psychiatry**

Motion: THAT the Board approve the re-appointment of the Chief of Psychiatry

**5.5 Board/Committee Work Plans 2021-22**

Motion: THAT the Board approve the work plans for Board and Committees

**6. Board Chair Report**

Over the summer months the IWK Board Chair focused on the following:

1. Relationship with the foundation, attending an orientation session with senior management, meetings with Foundation CEO and Board Chair, IWK CEO.
2. Working with Chair of committees on their roles as well as board succession.
3. Working closely with the CEO on board related matters including the CEO performance goals. Mindful of reputational risk with upcoming court cases this fall.

Board members accountability - you will be receiving two emails to complete and return, annual accountability agreement and information about how to complete your criminal background check. Both are required for completion.

## **7. Strategy 2021-22 Q1 Report**

Krista Jangaard presented; material included in the meeting package.

**Motion: That the Q1 report regarding 021-22 priorities, initiatives and performance measures be approved**

Sonya Fraser seconded by Lois Scott

**APPROVED**

## **8. Committee Updates**

### **8.1 FA&RM**

Katie Smith, new director of Internal Audit was introduced to the committee yesterday as she directly reports to FA&RM. Updates on accountability framework and cyber security. Updates on financials and insurance updates, coverage is now with HIROC.

### **8.2 Quality**

An overview document has been shared with the whole Board on the Board portal regarding committee work. Safety – 1 SRE and 1 SSE, will be discussed in camera. SSE rate is trending downward. Executive leader rounding will start Oct 4. Senior leadership team will be visiting units and reporting back on findings. Quality – QIP was reviewed. Patient and Family experience – surveys will start being sent virtually in Q4. Family leadership has been meeting throughout COVID.

### **8.3 Building and Infrastructure**

Work on the electrical system is ongoing, will need approx. 6 more power shutdowns in the next few months. COVID stimulus projects are ongoing. Smile Zone project was completed, 4 waiting areas have been updated. Is there regular risk assessments completed on infrastructure? Implementation of the planned maintenance system has been started but still work to be done.

### **8.4 GN&HR**

HR scorecard and people strategy were reviewed, tracking well on measures. Vacancy rates are tracking high, growing concerns across the country. Collective agreement with Health Care was finalized in July, 3 more to go, information to follow. Health Care worker vaccine policy will be coming soon. New government update was provided to the committee, will be presented to the Board later in the meeting. History of Board composition was reviewed. Conversation regarding ministerial appointment, IWK CEO and

Board Chair, and Chair of Governance will look at what is needed on our skills matrix. Vice Chair role was discussed, two board members have expressed an interest. Tracy will bring back to the committee and to the Board in November. Board Strategy session will be postponed until the February meeting.

### **8.5 Research**

Committee was sad to lose the skills and leadership of Dr. Jeannie Shoveller, Dr. Doug Sinclair will fill the interim roll. Research strategy moving along, findings from listening sessions were shared with the committee. Work is continuing, November will be when the Research Strategy will be shared with the Board.

### **8.6 MAC**

Included in the meeting package.

## **9. Foundation Report**

The Foundation is tracking a head of revenue from the last quarter, expenses are lower than expected. IWK Foundation AGM will be Oct 4. November 4 a dinner is being planned with the IWK Foundation and IWK Board, more information will follow. New approach to regular Meetings between the Foundation and the IWK are going well.

## **10. CEO Report**

Reported included in the meeting package. The Health Centre is very busy, the fall increases the activity in the ED. Birth Unit has been very busy. Staff are feeling very tired, watching OT and sick time. One of the things we are seeing is an uptick in respiratory infections. In person Strategy session has been postponed until the February meeting.

## **11. Board Awards**

Applications were uploaded to the portal.

Leadership Individual – 2019-2020 – Karen Slawter, Dr. Shannon MacPhee 2020/21 – Shelley Saunders

Leadership Team – 2020-2021 – IMC

Community Individual – 2019-2020 – Elder Debbie Eisan

Community Team – 2020-2021 – Tourism NS

Distinction – 2019-2020 – Dr Thomas Issekutz 2020-2021 – Dr. Aidan Stokes

**Mike Morris seconded by Aldea Landry**

**APPROVED**

**12. Education Session**

Annette Elliott-Rose, Stacy Burgess, Dr. Jeannette Comeau presented.

**13. Government Update**

Gina Connell and Nick Cox presented. Material included in meeting package. Updated presentation will be sent to the Board.

After the speech from the throne, update will come back to the Board at the next meeting. Any key developments will come before the next meeting.

**14. In Camera**

**Topics: SSE, Court matters**

**Motion to adjourn – Mike Morris**

**Meeting adjourned at 12:35**

Respectfully Submitted,



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Catherine Woodman  
Board Chair