



Research &
Innovation
Advancement

IWK – Matching Funds for Mitacs Accelerate Program Guidelines

PURPOSE: The purpose of this award is to support collaborations between the IWK and postsecondary institutions by funding internships that improve child, youth, maternal or women's health.

ELIGIBILITY: The [applicant](#) must be either an IWK researcher, which is defined as i) holding a current IWK MDSAS or staff position and ii) having primary research lab or primary clinical office at the IWK or conducting research at the IWK, or, an IWK employee in a leadership role. The [intern](#) must be an undergraduate or graduate student, or a postdoctoral researcher at an eligible postsecondary institution. The [faculty supervisor](#) must be at a post-secondary institution that is eligible to hold Tri-Agency funds.

TERMS OF SUPPORT:

Graduate Students: The base level of support is \$10,000 to conduct a four-to-six (4-6) month module. If the application is successful, RIA will contribute \$5,000 to this award.

Additionally, requests for a research allowance of \$5,000 may be considered on a case-by-case basis where a need has been well-documented and funding is available. If RIA approves the request and sufficient funds are available, RIA will contribute \$2,500 towards the research allowance.

Postdoctoral Researchers: The base level of support is \$20,000 (Salary: \$15,000; Research allowance: \$5,000) to conduct a four-to-six (4-6) month module. If the application is successful, RIA will contribute \$10,000 to this award.

Projects including multiple internships and modules will be considered pending available funding only.

FUNDING CRITERIA:

- The project must align with IWK strategic priorities and have clear deliverables for the Health Centre (e.g. reports, presentations, new methods, publications, etc.).
- Interns must complete a [final report](#) within 30 days of the project's end date, obtain the applicant's signature, and submit it to Mitacs [here and to RIA by email at \[research@iwk.nshealth.ca\]\(mailto:research@iwk.nshealth.ca\)](#).
- No-cost extensions of up to one year may be granted, the extension must be approved by [Mitacs](#) and RIA prior to the project's end date.

APPLICATION PROCESS:

Applicants may request IWK-Mitacs Matching Funds in two ways:

- Complete an **IWK-Mitacs Matching Application Form** to submit a standalone application for one (4 or 6 months) internship module.
 - Stand-alone applications will be due on August 31st, and they can be submitted by email to research@iwk.nshealth.ca.
- Include one (4 or 6 months) internship module as a budget line item within a submission to the Project Grant or TRIC Program.
 - Requests for funding to be included with a TRIC or Project Grant application should be completed on an **IWK-Mitacs Matching Application Form to Accompany a Project/TRIC Grant Application** form. Once completed, the form should be included as an additional upload submitted with the main application.

RIA will notify applicants of the outcome of their submission. If successful, applicants must prepare the application for submission to Mitacs according to their guidelines.

POST-IWK-MITACS MATCHING AWARD PROCESS:

- Submit the approved Application to Mitacs.
- Notify Robin Gauthier (Robin.Gauthier@iwk.nshealth.ca) when a decision has been received from Mitacs.
- If application to Mitacs is successful, an Agreement from Mitacs will be sent to the applicant. Once received, please upload the Agreement to IWK ROMEO as an event in the main project file. Project file number will be provided to the applicant in the RIA outcome notification.
- RIA Placement documents, to provide access to IWK resources and facilities, will be distributed to the intern. Please ensure these are completed and sent to ResearchResourceServices@iwk.nshealth.ca
- RIA will provide IWK Research Finance with a Notice of Award.
- Mitacs will provide IWK Research Finance with an invoice.
- Mitacs will transfer the funds to the Graduate School to disburse to the intern.