IWK Research Centre Phase 1 - Development Grant Application Guidelines

Purpose: To provide funding to support the development of an **IWK Research Centre Application** from a group of individuals driven by a cohesive vision to establish an IWK centre of excellence in their field. NOTE: Only recipients of a Phase 1 - Centre Development Grant are eligible to apply to the become an established IWK Centre for Research & Innovation.

Eligibility: To be recognized as an IWK Research Centre, the membership shall comprise at minimum three members. Each member must be an IWK staff member or an IWK researcher which is defined as i) holding a current IWK MDSAS or staff position and ii) having primary research lab or primary clinical office at the IWK or conducts research at the IWK. Additionally, at least one must be at a mid-career researcher (has assumed his/her independent research position 5-15 years ago, CIHR, 2022).

Note: Existing IWK Research Centres are not eligible to apply for a Development Grant. However, existing Centres are eligible to apply if redefining the goals and vision of a newly established Centre (within 5 years).

Terms of Support:

- Centre development funding, up to a maximum of $35,000 will be considered.
- Funding will be for a one (1) year period.
- At the end of the one (1) year period, Centre Director must complete and submit an IWK Research Centre Application.
- Recipients must agree to follow any stipulations set by institutional policies and/or procedures, such as procurement and any other applicable guidelines.

Eligible/Ineligible Expenses: Funds are to be used to help gather information, hold meetings, hire support, develop ideas, goals, etc. of the proposed Centre. Eligible expenses include personnel, supplies, data collection to support the development of the application, IT assistance, or software. Ineligible expenses include research activities, website development, equipment, travel or knowledge transfer expenses.

Application Process: Development Grant Applications must be submitted as a single PDF file and submitted to Robin Gauthier, Program Development Lead at Robin.Gauthier@iwk.nshealth.ca.

Adjudication: The application will be adjudicated by the VP Research & Innovation.